



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

Date: January 02, 2024

From: Chatantra Evans, Wendy House School Bus and Traffic Safety Section
Administrative Specialist

Subject: Basic Driver Education and Renewal Course Offerings for 2024

To: Potential Driver Education Instructor Candidates

To become a Driver Education Instructor, you must attend and satisfactorily pass the 80-hour Basic Driver Education Course (BDEC). Attached is the current schedule of classes. This year we will be offering the week of classroom virtually. Individuals who select the virtual option will attend classroom portion online. The virtual class will be taught live and cover the same material as the in-person class. All students will attend the behind-the-wheel training in-person.

Qualifications to be a Driver's Education Instructor are as follows:

- Cannot have convictions for moving violations totaling five or more points within three years preceding the date of the application.
- Have at least four years' experience as a licensed operation of a motor vehicle.
- Have not been convicted of a felony in the 10 years immediately preceding the date of application.
- Not have had a revocation or suspension of driver's license in the five years immediately preceding the date of the application.
- Have graduated from high school or hold a high school equivalency certificate.

If you meet the qualifications and are interested in attending a class, please send via mail the attached **fully** completed application and \$250 (cashier's check or money order) to:

NC Division of Motor Vehicles
School Bus and Traffic Safety Section
Attention: Driver Education
3140 Mail Service Center
Raleigh, NC 27697-3140

Classes are filled on a first-come, first-served basis and class size is limited.

Mailing Address:
NC DIVISION OF MOTOR VEHICLES
SCHOOL BUS AND TRAFFIC SAFETY
3140 MAIL SERVICE CENTER
RALEIGH, NC 27697-3140

Telephone: 919-861-3109
Customer Service: 1-877-368-4968
Website: www.ncdot.gov

Location:
DMV HEADQUARTERS BUILDING
1417 NORTH CHURCH STREET
ROCKY MOUNT, NC 27804

**80-Hour Basic Driver Education Course Offerings
(Classroom and Behind-the-Wheel Instruction)**

	Virtual Classroom (Week one)		
	June 10-14, 2024	Online	
Select one:	Behind-the-Wheel (pick one) (week two)		
	June 17-21, 2024 (12 Slots)	Cumberland County Educational Resource Center	Fayetteville
	June 17-21, 2024 (7 Slots)	DMV Facility	Greensboro
	June 24-28, 2024 (12 Slots)	Cape Fear Community College North Campus	Castle Hayne
	June 24-28, 2024 (10 Slots)	DMV Facility	Elkin
	June 24-28, 2024 (16 Slots)	DMV Facility	Huntersville
	June 24-28, 2024 (12 Slots)	Western Piedmont Community College	Morganton
	July 08-12, 2024 (16 Slots)	Union County Professional Development Center	Monroe
	July 22-26, 2024 (16 Slots)	DMV Facility	Greenville
	October 21-25, 2024 (16 Slots)	DMV Facility	Greenville

In-Person Classes (both Weeks)

	March 11-22, 2024 (16 Slots)	DMV Facility	Greenville
	June 17-28, 2024 (20 Slots)	NCDMV Headquarters	Rocky Mount
	September 30- October 11, 2024 (20 Slots)	NCDMV Headquarters	Rocky Mount

If you currently are a Driver Education Instructor and are interested in attending a Renewal Credit Class, mail a **fully** completed application and \$125.00 (cashier's check or money order) to:

NC Division of Motor Vehicles
School Bus and Traffic Safety Section
Attention: Driver Education
3140 Mail Service Center
Raleigh, NC 27697-3140

Classes are filled on a first-come, first-served basis and class size is limited.

**40-Hour Renewal Credit Course
(Classroom Instruction Only, Currently Certified
Instructors Only)**

March 11-15, 2024 (50 Slots)	Virtual	Remote
July 15-19, 2024 (50 Slots)	Virtual	Remote
October 14-18, 2024 (50 Slots)	Virtual	Remote

If you have questions or concerns regarding scheduling contact either Chatantra Evans cievens@ncdot.gov or Wendy House whouse@ncdot.gov. You may also email the SBTS department at schoolbustrafficsafety@ncdot.gov .

If you have questions regarding the Virtual week one of the Basic Driver Education Instructor Course (80-Hours) or Virtual offerings of the Renewal Credit Course contact John Fink jcfink@ncdot.gov .

**Basic Driver Education Instructor Course (80 Hours)
Application Form**

Please complete the following information and return to the DMV School Bus and Traffic Safety Section.

Please indicate which option applies to you:

Public school system and which one	Open your own driver education training school	Work for a driver education training school and which one

Full Name: _____

Address: _____

Telephone Number: _____

Driver License Number: _____

Location & Date of Course: _____

Virtual or In-Person Week1 location & Dates:

In-person Week 2 location & Dates:

Email Address: _____

**Renewal Credit Instructor Class (40 Hours)
Application Form**

Please complete the following information and return to the DMV School Bus and Traffic Safety Section.

Current Employer: _____

Full Name: _____

Address: _____

Telephone Number: _____

Driver License Number: _____

Location & Dates of Course: _____

Email Address: _____